

School District of Manawa

Board of Education Meeting Agenda

September 22, 2021

AMENDED - Optional Location



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(US) +1 985-257-2765 PIN: 172 744 981#

1. Call to Order – President Johnson – **7:00 p.m.** – MES Boardroom **or MES Cafeteria (dependent on group size)**, 800 Beech Street
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. 2021 Summer School Report - Ms. Mary Eck and Mrs. Michelle Johnson
 - b. Key Performance Indicator Update
 - i. Operation Efficiencies
 1. KPI II.E. 20-Year Facilities Plan
 2. KPI II.F. Technology Plan
 - ii. Safe & Orderly Environment
 1. **KPI III.B. School Safety Plan**
 2. **School Health Services Report**
6. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
7. Consent Agenda
 - a. Approve Minutes of August 16, 2021 Board Meeting, August 30, 2021 Special Board Meeting and a September 10, 2021 Special Board Meeting
 - b. Treasurer's Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. Wisconsin FFA Foundation, Inc. \$150 donation to the Manawa FFA
 - ii. Zoetis \$142.90 donation to the Manawa FFA
 - iii. Manawa Lions Club \$200 Donation for Stuff the Bus Project
 - iv. First State Bank donation of District Staff Inservice Gift Bag - bottled water, candy, and pen
 - v. Take Charge Nutrition donation of discount cards to District Staff Inservice Gift Bag
 - d. Approval of SY21-22 Non-Athletic Co-Curricular Advisors as Presented

8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence: No Correspondence this month.
11. Board Recognition: No Recognitions this month.
12. District Administrator's Report:
 - a. Student Council Representative - Emma Riske
 - b. Legislative Update
 - c. Monthly Enrollment Update
 - d. COVID-19 Update (Current data to date will be presented at the meeting.)
 - e. WASB Fall Regional Meeting - October 7, 2021 Bridgewood Resort, Neenah
 - f. 2022 State Education Convention - January 19-21, 2022 Wisconsin Center, Milwaukee
13. School Operations Reports:
 - a. ES Principal/Director of Special Education: Highlights - Included in Board Packet
 - b. MS / HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
 - a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report
15. Director's Reports:
 - a. District Reading Specialist Highlights - Included in Board Packet
 - b. Technology Director Highlights - Included in Board Packet
16. Board Comments:
 - a.
 - b.
17. Committee Reports:
 - a. Finance Committee (Pethke)
 - i. Monthly Financial Summary - June 2021
 - ii. Consider Endorsement of the OPEB Investment Selection as Presented
 - iii. Consider Endorsement of the Substitute Teacher Daily Rate Increase as Presented
 - iv. Short-term Borrowing RFP
 - v. Cost Analysis of Paid Leave for COVID Related Illness
 - vi. Consider Endorsement of a One-day Absence Forgiveness for September 3, 2021 for Staff Required to Quarantine Due to Contact Tracing
 - vii. Open Enrollment Costs
 - b. Buildings & Grounds (R. Johnson)

- i. Review Post-construction MS/HS Lawn Condition
- ii. Consider Utility Vehicle Options
- iii. Overview of Ribbon Cutting and Tours
- iv. Update on Hosted Solar Project
- v. Overview of Major Repairs
- vi. Wisconsin Surplus
- vii. Update from Mr. Wolfgram on Staining Press Box Stairway/Railing
- viii. Preliminary Information on Rubberized Track
- ix. Consider Constructing a Heated Storage Building for MS/HS Property
- x. Update on Manawa Athletic Booster Club Interest in Fundraising for Future Projects
- xi. Continue Review of Key Performance Indicators
 - 1. Operation Efficiencies
 - a. 20-Year Facilities Plan
 - 2. Safe & Orderly Environment
 - a. School Safety Plan
- c. Policy & Human Resources Committee (J. Johnson)
 - i. Discussion of Overnight Field Trips
 - ii. NEOLA Updates
 - iii. Revise AG5421A - Grading
 - iv. Discussion of COVID-19 Related Sick Leave Benefits
 - v. Review of District Hiring Process
 - vi. Policy 4120 - Employment of Support Staff
 - vii. Consider Staff Engagement Opportunities

18. Unfinished Business:

- a. Consider Approval of PO2260 - Nondiscrimination and Access to Equal Educational Opportunity as Presented
- b. Consider Approval of PO5517.01- Bullying as Presented
- c. Consider Approval of PO7540.03 - Student Technology Acceptable Use And Safety as Presented

19. New Business:

- a. Consider Approval of the OPEB Investment Selection as Presented
- b. Consider Approval of the Substitute Teacher Daily Rate Increase as Presented
- c. Consider Approval of a One-day Absence Forgiveness for September 3, 2021 for Staff Required to Quarantine Due to Contact Tracing
- d. Consider Approval of One Additional Personnel Time Off (PTO) Day for All Staff Present at Work on September 3, 2021
- e. Consider Approval of NEOLA Vol. 30, No. 2 Administrative Guideline Updates as Presented
- f. First Reading of NEOLA Vol. 30, No. 2 Policy Updates as Presented
- g. Consider Approval of Revised AG5421A - Grading as Presented
- h. Consider COVID-19 Protocols/Mitigation Strategies for September 25, 2021 and Beyond

- i. Consider Approval of the COVID-19 Homecoming Mitigation Plan as Presented
 - j. Consider Approval of Membership for a School District of Manawa Ad Hoc Safety Committee as Presented
20. Next Meeting Dates:
- a. Curriculum Committee Meeting - TBD
 - b. October 5, 2021 Finance Committee Meeting - 6:00 p.m.
 - c. October 6, 2021 Buildings & Grounds Committee Meeting - 4:30 p.m.
 - d. October 7, 2021 Regional WASB Meeting - Bridgewood Resort, Neenah - (Reservations needed)
 - e. October 11, 2021 Policy & Human Resources Committee Mtg - 6:00 p.m.
 - f. October 18, 2021 Regular Board of Education Meeting - 7:00 p.m.
 - g. October 25, 2021 Annual District Meeting - 7:00 p.m.
 - h. October 25, 2021 Special Board of Education Meeting - at the Conclusion of the Annual Meeting
 - i. January 19-22, 2022 Wisconsin State Education Convention - Milwaukee (Reservations needed)
21. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;

- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;

2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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19.90, Wis. Stats.